

**Frank Property Australia Pty Ltd**

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Please be advised that this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form. Please see page 5 for ID requirements.

**PROPERTY DETAILS**

Address of Property			
Lease commencement date		Lease term	
Rent per week	\$	Number and type of pet	
Names of all other occupants for the property			
Names and ages of any children to occupy the property			

**PERSONAL DETAILS**

Given Name(s)		Surname	
Current Address			
Home Phone		Work Phone	
Mobile	Fax		
Email	Date of Birth		
Drivers Licence No.		Passport Country	
Smoker	YES	NO	

**NEXT OF KIN**

Given Name(s)		Surname	
Relationship		Phone	
Mobile	Email		
Address			

**CURRENT TENANCY DETAILS**

Length of time at current address		Rent Paid	
Reason for leaving			
Name of Landlord / Agent		Phone	
		Fax	

*When it comes to properties, we prefer to be **FRANK**.*

**PREVIOUS RENTAL HISTORY 1**

Previous Address			
Length of time at above address	From	to	Rent Paid \$
Name of Landlord / Agent	Phone		
	Fax		
Was Bond refunded in full?	Yes	No	
If No, please specify reasons why			

**PREVIOUS RENTAL HISTORY 2 (IF CURRENT TENANCY IS LESS THAN 6 MONTHS)**

Previous Address			
Length of time at above address	From	to	Rent Paid \$
Name of Landlord / Agent	Phone		
	Fax		
Was Bond refunded in full?	Yes	No	
If No, please specify reasons why			

**CURRENT EMPLOYMENT DETAILS**

Current Employer			
Employer's Address			
Contact Name (payroll/manager)	Contact Number		
Occupation	Length of Employment		

**SELF EMPLOYMENT DETAILS**

Company Name	Business Type		
Business Address			
Position Held	ABN		
Accountant Name	Phone		
Accountant Address			

**INCOME**

Net weekly employment income	\$
Net weekly income from other sources	\$
Source(s) of other income	\$





**100 POINT IDENTIFICATION CHECK**

The following identification has been photocopied and is attached to this application.

**PLEASE NOTE: YOU MUST INCLUDE AT LEAST ONE (1) ITEM FROM EACH SECTION**

Item	<input type="checkbox"/>	Points	Initial
<b>Section 1</b>			
Drivers License		40	
Passport		40	
Other Photo ID		20	
<b>Section 2</b>			
Current Wage Advice		30	
Previous Written Tenancy Reference		20	
If new job – letter of confirmation of employment		20	
<b>Section 3</b>			
Previous 2 Rent Receipts		20	
Motor Vehicle Registration		20	
Pet Registration Papers		20	
Medicare Card		20	
Bank Debit/Credit Card		20	
Bank Statement		20	
Telephone Account		20	
Electricity Account		20	
Gas Account		20	

**OFFICE USE ONLY**

Item	<input type="checkbox"/>	Initial	Item	<input type="checkbox"/>	Initial
Personal Reference Checked			Previous Agent Lessor Checked		
Tenancy Database Checked			Lessor Notified		
Employment Checked			Applicant Notified		

\_\_\_\_\_  
**Property Manager Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



## REQUEST FOR RENTAL REFERENCE

To		Company	
Email		Mobile/Tel	

We received a signed Tenancy Application from:

Tenant Name			
Current Address			
Who is residing / has resided at			

\_\_\_\_\_  
**Tenant's Signature**

\_\_\_\_\_  
**Date**

**TENANT'S SIGNATURE IS REQUIRED ABOVE THE DASH LINE**

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 It would be greatly appreciated if you could complete the following question and return to us by email, along with a rental ledger at your earliest convenience.

Was the above applicant listed as a tenant?	Yes	No			
Rental Period	From	to			
Termination of the lease by	Tenant	Agent			
Reason for termination					
Rent per week	\$ per week				
	Payment received on time?	Always	Sometimes	Hardly	Never
Water Fee/Expenses	Payment received on time?	Always	Sometimes	Hardly	Never
Breaches Issued	RTA Form 11 – Notice to Remedy Breach Issued was issued			times.	
Routine Inspection	Carried Out	Yes	No		
	Tenancy Issues arising from inspections				
Pet	Animal kept at the property	Yes	No	Type of pet	
	Problem caused by any pet(s)				
Property	Property has been well maintained during tenancy period			Yes	No
	If the tenant has vacated, was the property left clean and un-damaged apart from general wear and tear?			Yes	No
Handover	Was the tenancy handover delayed?	Yes	No		
Rental Bond	Do you anticipate the full rental bond to be refunded?			Yes	No
	Was the full rental bond refunded?	Yes	No		
Future Renting	Would you rent to this tenant (s) again?			Yes	No

\_\_\_\_\_  
**Property Manager Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**